# Competency Task List (Items in red font have been added by local industry representatives. Items in red, bold font are updates recommended on 11/14/22 by DACUM Panel)

# Cosmetology/Cosmetologist, General CIP 12.0401

## 100 Bacteriology Disinfection Sanitation

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| Item | Task  | (X) Indicates Proficiency 1 | Secondary Course Crosswalk |
| 101 | Define the classifications and reproduction of bacteria and viruses. |   |   |
| 102 | Differentiate the differences between sanitation, disinfection, and sterilization. |  |  |
| 103 | Perform infection control procedures for various salon tools and services. |  |  |
| 104 | Apply concepts of universal/standard precautions. |  |  |
| \*104 | Administer universal precautions while responding to incident exposure (e.g., blood, body fluids, glass breaking, chemical burns). |  |  |
| 104a | **Earn Barbicide certification**  |  | **(Added 11/14/22)** |
| 105 | Implement sanitary handwashing  |  |  |
| 106 | Perform proper mixing of disinfection solutions. |  |  |
| 107 | Regulate the use of container size for disinfection. |  |  |
| \*100A | **SAFETY** |  |  |
| 100A-1 | Demonstrate proper draping for services. |  |  |
| 100A-2 | Dispose of salon chemicals. |  |  |
| 100A-3 | Dispose of sharp objects. |  |  |
| 100A-4 | Monitor client safety during services. |  |  |
| 100A-5 | Store sharp or hot tools safely. |  |  |
| 100A-6 | Store and label chemicals safely. |  |  |
| 100A-7 | Test iron temperature. |  |  |

## 200 Professional Attitude

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| Item | Task  | (X) Indicates Proficiency 1 | Secondary Course Crosswalk |
| 201 | Perform a **10-step** client consultation and maintain documentation **(Create a client card)**. |   | **(Modified 11/14/22)** |
| 202 | Exhibit professional ethics. |   |   |
| 203 | Use communication skills, including listening, speaking, and writing. |   |   |
| 204 | **Explain** Personal Hygiene |  | **(Modified 11/14/22)** |

## 300 Business Practices

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| --- | --- | --- | --- |
| Item | Task  | (X) Indicates Proficiency 1 | Secondary Course Crosswalk |
| 301 | Design a management**/marketing** plan. |  | **(Modified 11/14/22)** |
| 302 | Design a personal financial plan **with startup costs.** |  | **(Modified 11/14/22)** |
| **302a** | **Participate in a career development presentation. (Utilizing list of business panel marketing skills, #304-325 from 2018 DACUM workshop)** |  | **(Added 11/14/22)** |
| 303 | Execute safety regulations, including safety data sheets (SDS) and OSHA. |  |  |
| 304 | Build receptionist skills (phones, appointments) |  |  |
| 305 | Establish team-player skills. |  |  |
| 306 | Maintain a professional portfolio. |  |  |
| \*307 | Market and network personal and technical skills. |  |  |
| \*308 | Recommend products to clients (retailing skill). |  |  |

## 400 Pennsylvania Cosmetology Law

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| --- | --- | --- | --- |
| Item | Task  | (X) Indicates Proficiency 1 | Secondary Course Crosswalk |
| 401 | Follow cosmetology laws, rules, and regulations. |  |   |
| **402** | **Explore the Pennsylvania Licensing System (PALS) website.** |  | **(Added 11/14/22)** |
| **403** | **Maintain professional license.** |  |  |

## 500 Histology (may include constructing models and use of the Blooket website for classroom review)

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| Item | Task  | (X) Indicates Proficiency 1 | Secondary Course Crosswalk |
| 501 | Identify the structure and composition of the integumentary system. |   |   |
| 502 | Identify the structure and composition of the nail. |   |   |
| 503 | Identify the structure and composition of the skeletal system. |  |  |
| 504 | Identify the structure and composition of the muscular system. |  |  |
| 505 | Identify the structure and composition of the nervous system. |  |  |
| 506 | Identify the structure and composition of the circulatory system. |  |  |

## 600 Trichology

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| Item | Task  | (X) Indicates Proficiency 1 | Secondary Course Crosswalk |
| 601 | Identify the structure and composition of the hair. |   |   |
| 602 | Recognize diseases and disorders of the hair and scalp. |   |   |
| 603 | Analyze the characteristics of client's hair and scalp (Research hair and scalp density, porosity, elasticity and texture). |   |   |

## 700 Chemistry

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| Item | Task  | (X) Indicates Proficiency 1 | Secondary Course Crosswalk |
| 701 | List the five elements of the hair. |   |   |
| 702 | Measure the effects of pH pertaining to hair and skin. |  |  |
| 703 | Differentiate between the physical and chemical changes involved in various hair services. |  |  |
| 704 | Assess chemical reactions as they relate to various services. |  |  |
| 705 | Determine chemical contents of hair, skin, and nail products. |  |  |

## 800 Physiology

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| Item | Task  | (X) Indicates Proficiency 1 | Secondary Course Crosswalk |
| 801 | Identify the functions of the integumentary system. |   |   |
| 802 | Identify the functions of the nail. |   |   |
| 803 | Identify body structures and systems. |   |   |
| 804 | Determine the function of the skeletal system. |  |  |
| 805 | Determine the function of the muscular system. |  |  |
| 806 | Determine the function of the nervous system. |  |  |
| 807 | Determine the function of the circulatory system. |  |  |

## 900 Cosmetic Dermatology

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| Item | Task  | (X) Indicates Proficiency 1 | Secondary Course Crosswalk |
| 901 | Recognize skin diseases and disorders and contributing factors. |   |   |
| 902 | Analyze client’s skin.  |   |   |
| 903 | Assess skin care ingredients and identify possible allergic reactions. |  |  |

## 1000 Electricity

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| Item | Task  | (X) Indicates Proficiency 1 | Secondary Course Crosswalk |
| 1001 | Define principles of electricity. |   |   |
| 1002 | Follow the safety measures related to electricity. |   |   |
| 1003 | Explain the types, uses, and benefits of light therapy.  |   |   |
| ~~1004~~ | ~~Explain the types, uses, and benefits of electrotherapy.~~ |  | **(Removed 11/14/22)** |

## 1100 Shampoo and Conditioning

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| --- | --- | --- | --- |
| Item | Task  | (X) Indicates Proficiency 1 | Secondary Course Crosswalk |
| 1101 | Perform draping for all hair services. |   |   |
| 1102 | Determine a product based on individual client needs. |   |   |
| 1103 | Perform various shampoo and conditioning treatments on a client. |   |   |
| \*1104 | Perform hair and scalp analysis on client. |  |  |
| 1105 | Demonstrate shampoo/conditioning product knowledge. |  |  |

## 1200 Hair Shaping

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| Item | Task  | (X) Indicates Proficiency 1 | Secondary Course Crosswalk |
| 1201 | Execute safe handling of hair cutting tools. |   |   |
| 1202 | Perform various haircutting techniques with shears. |   |   |
| 1203 | Perform various haircutting techniques with a razor. |   |   |
| 1204 | Perform various clipper cutting techniques. |  |  |
| 1205 | Perform various texturizing techniques. |  |  |
| 1206 | Perform facial, ear, and neck hair removal.  |  |  |
| 1207 | Identify cutting tools and equipment (shear knowledge). |  |  |

## 1300 Hair Styling/Finger Waving

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| Item | Task  | (X) Indicates Proficiency 1 | Secondary Course Crosswalk |
| 1301 | Perform finger wave techniques. |   |   |
| 1302 | Use hairstyling implements and equipment. |   |   |
| 1303 | Design a hairstyle to compliment the client's features. |   |   |
| 1304 | Perform roller setting and comb-out techniques. |  |  |
| 1305 | Perform pin curl setting and comb-out techniques. |  |  |
| 1306 | Perform braiding techniques. |  |  |
| 1307 | Perform various techniques using a thermal iron. |  |  |
| 1308 | Perform various blow-drying techniques. |  |  |
| **1309** | **Perform flatiron techniques.** |  | **(Added 11/14/22)** |

## 1400 Chemical Texturizing

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| Item | Task  | (X) Indicates Proficiency 1 | Secondary Course Crosswalk |
| 1401 | Select appropriate products for chemically straightening hair. |   |   |
| **1401a** | **Drape for chemical service.** |  | **(Added 11/14/22)** |
| **1401b** | **Demonstrate chemical mixing.** |  | **(Added 11/14/22)** |
| **1401c** | **Demonstrate chemical applications.** |  | **(Added 11/14/22)** |
| **1401d** | **Demonstrate chemical safety standards.** |  | **(Added 11/14/22)** |
| 1402 | Perform various chemical relaxing services. |   |   |
| 1403 | ~~Investigate~~ **Demonstrate** the procedure of a soft curl permanent. |   | **(Modified 11/14/22)** |
| \*1404 | Identify any possible contraindications with relaxing through thorough consultation and hair analysis. |  |  |

## 1500 Permanent Waving

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| Item | Task  | (X) Indicates Proficiency 1 | Secondary Course Crosswalk |
| 1501 | Perform various wrapping techniques. |   |   |
| 1502 | Select the appropriate solution according to client needs. |   |   |
| \*1503 | Identify any possible contraindications with permanent waving through thorough consultation and hair analysis. |  |  |
| 1504 | **Drape for permanent waving.** |  | **(Added 11/14/22)** |
| 1505 | **Demonstrate permanent wave mixing.** |  | **(Added 11/14/22)** |
| 1506 | **Demonstrate permanent wave applications.** |  | **(Added 11/14/22)** |
| 1507 | **Demonstrate permanent wave safety standards.** |  | **(Added 11/14/22)** |

## 1600 Hair Coloring

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| Item | Task  | (X) Indicates Proficiency 1 | Secondary Course Crosswalk |
| \*1600-1 | Perform a detailed color consultation. |
| 1601 | Perform and evaluate a predisposition test. |   |   |
| 1601a | Drape client for hair coloring services |  |  |
| 1602 | Perform and evaluate a strand test. |   |   |
| 1603 | Perform a temporary hair color service. |   |   |
| 1604 | Perform a semi-permanent/demi-permanent hair color service. |  |  |
| 1605 | Perform a permanent hair color service. |  |  |
| 1606 | Perform a hair lightener and toner application. |  |  |
| 1607 | Create special effect techniques. |  |  |
| 1608 | Perform corrective color techniques. |  |  |
| 1609 | Formulate color as it relates to the law of color. |  |  |
| \*1610 | Test hair for metallic salts. |  |  |
| \*1611 | Test hair for mineral composition. |  |  |

## 1700 Hair Straightening

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| Item | Task  | (X) Indicates Proficiency 1 | Secondary Course Crosswalk |
| 1700a | Perform a hair porosity and elasticity consultation. |  |  |
| 1701 | Perform hair pressing techniques showing soft, medium, and hard press.  |   |   |

## 1800 Skin Care

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| --- | --- | --- | --- |
| Item | Task  | (X) Indicates Proficiency 1 | Secondary Course Crosswalk |
| \*1800a | Perform a skin consultation (allergies, medication, sensitivity, skin disorders). |  |  |
| 1800b | Demonstrate a skin analysis |  |  |
| 1800c | Perform extraction service. |  |  |
| 1801 | Drape client for basic skin care services. |   |   |
| 1802 | Select products based on individual client needs. |   |   |
| 1803 | Perform a basic facial. |   |   |
| 1804 | Recognize skin care implements and equipment. |  |  |
| 1805 | Create a skin care regimen. |  |  |
| 1806 | Maintain client skin service history. |  |  |

## 1900 Nail Technology

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| Item | Task  | (X) Indicates Proficiency 1 | Secondary Course Crosswalk |
| \*1900-1 | Perform a nail consultation (discussion of diabetes, pregnancy, allergies, injuries) |  |  |
| 1901 | Prepare a manicure table, sanitize for nail services. |   |   |
| 1902 | Recognize nail care implements and equipment. |   |   |
| 1903 | Perform a basic manicure.  |   |   |
| 1904 | Perform massage treatments on the hands and feet. |  |  |
| 1905 | Perform various specialty manicures. |  |  |
| 1905a | Perform paraffin treatment. |  |  |
| 1905b | Perform gel nail services |  |  |
| 1905c | Perform dip powder nail services. |  |  |
| 1906 | Determine components of artificial nail services. |  |  |
| 1907 | Perform pedicure procedures. |  |  |
| 1908 | Recognize nail diseases and disorders and contributing factors. |  |  |

## 2000 Temporary Hair Removal

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| Item | Task  | (X) Indicates Proficiency 1 | Secondary Course Crosswalk |
| 2000a | Assess contraindications for waxing. |  |  |
| 2001 | Differentiate between various methods of temporary hair removal. |   |   |
| \*2001**a** | Perform a temporary hair removal consultation (medical issues, tanning history) |  |  |
| 2002 | Perform various methods of temporary hair removal. |   |   |
| \*2003 | Test wax temperature before service. |  |  |
| 2004 | **Explain** electrolysis techniques (laser and light therapy). |  | **(Modified 11/14/22)** |
| 2005 | Perform eyebrow mapping. |  |  |

## 2100 Scalp Treatment

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| Item | Task  | (X) Indicates Proficiency 1 | Secondary Course Crosswalk |
| \*2100a | Perform a scalp treatment consultation (Assess condition) |  |  |
| 2101 | Perform a basic scalp treatment.  |   |   |
| 2102 | Explain the use of electrical equipment during a scalp treatment. |   |   |

## 2200 Care of all Hair Types and Textures

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| Item | Task  | (X) Indicates Proficiency 1 | Secondary Course Crosswalk |
| 2201 | Select and apply products according to styling needs. |   |   |
| 2202 | Use specialty hairstyling equipment. |   |   |
| 2203 | Use implements, equipment, and products with synthetic and human hair. |   |   |
| 2204 | Compare and contrast synthetic and human hair services. |  |  |
| 2205 | Perform application and styling services on wigs, hair pieces, and extensions. |  |  |

## 2300 Make-up

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| --- | --- | --- | --- |
| Item | Task  | (X) Indicates Proficiency 1 | Secondary Course Crosswalk |
| \*2300a | Perform a makeup consultation (facial shape, eye color, sensitivity to products). |  |  |
| 2301 | Create basic daytime make-up techniques.  |   |   |
| 2302 | Create basic evening make-up techniques. |   |   |
| 2303 | Perform corrective make-up techniques according to client needs. |   |   |
| 2304 | Apply **and remove** false eyelashes. |  | **(Modified 11/14/22)** |

1 Student Demonstrated Entry-Level Industry Proficiency as Indicated by (X)